www Authoring Group 10 Minutes

|  |  |
| --- | --- |
| Minutes Taken By: | Lubo Tsenkov |
| Date: | 08/10/2019 |
| Time: | 11:00 – 13:00 |
| Meeting Location: | Queen Mother Building |
| Present: | Ivan, Lubo, Archie, Eddie, Jack, Ben |
| Absent: |  |

Action Minutes

|  |  |  |  |
| --- | --- | --- | --- |
| Topic | Discussion | Action | Action By |
| Work separation | Looking at the things already done and discussing who to do what | Tasks allocation for things to do until next week | Lubo |
| Starting implementing the framework |  | Looking at the documentation and starting the implementation | Everybody |
| Helping each other with issues (code, git and all other sort of issues) | Talking about the problem and finding the solution | Applying the solution | All present |

Next Meeting

Friday – 11.10.19 – in the QMB (some changes may occur until then)